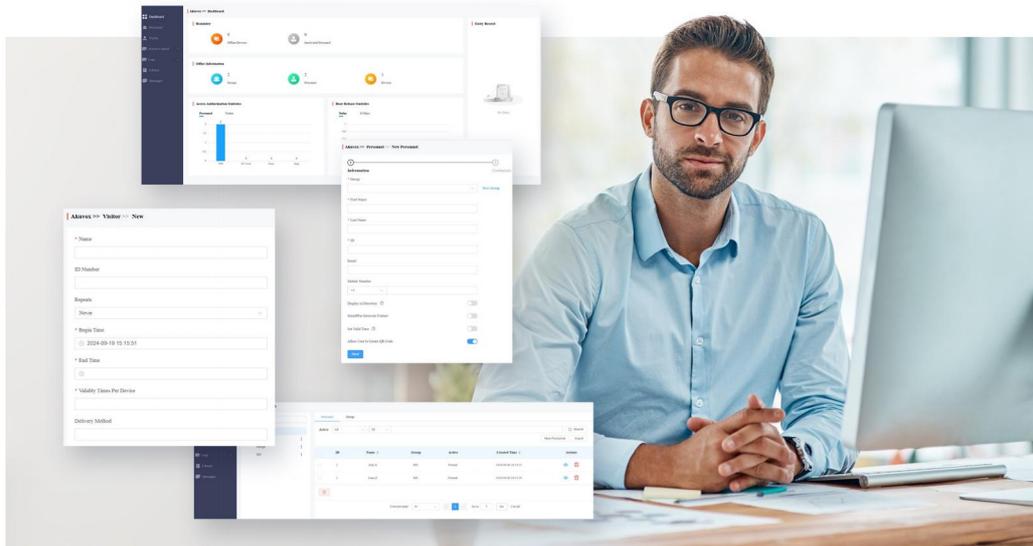


Akuvox V7.1.1 SmartPlus Office Administrator Guide



Smart Intercom



AKUVOX SMARTPLUS USER GUIDE

Administrator

Update Time: Apr.2025

About This Manual

This manual is intended for office administrators who need to manage personnel, visitors, access control, etc of a specific company on the Akuvox SmartPlus platform (Version 7.1.1).

For more information, please visit <http://www.akuvox.com/> or consult Akuvox technical support.

What's New:

- Support registering license plates and UHF cards for personnel.
- Support the lockdown feature.
- Support checking break-in alarm and tamper alarm logs.

System Overview

Akuvox SmartPlus is a cloud-based platform where the administrator can conduct integrated management of the company.

Administrators can:

- Set up the company structure;
- Manage groups and personnel;
- Manage access credentials for visitors and couriers;
- Set up access control rules;
- Set up attendance;
- Check various logs;
- Send messages to personnel.

Log into the SmartPlus Platform

You can log into the SmartPlus platform using the account obtained from your installer.

1. Open the web browser, enter the address (URL) of the SmartPlus server location in your area, and click **Enter**.
2. Enter your username and password.
3. Click **Login**.



Login

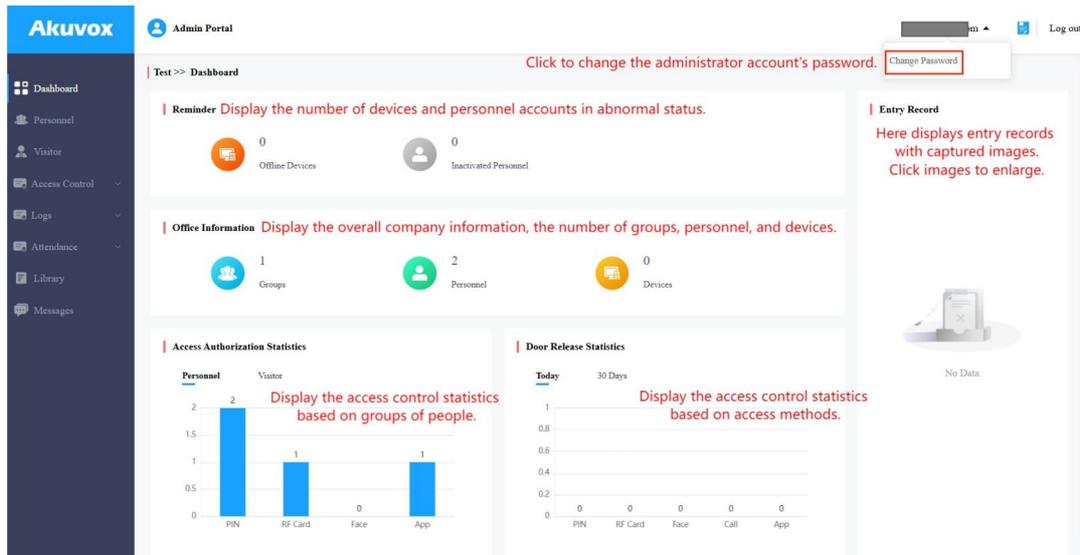


You can click **Log Out** in the upper right corner to exit the system.



Dashboard

The functional column consisting of 7 modules allows you to manage personnel, visitors, access control, and account settings in an organized manner.



Module Description:

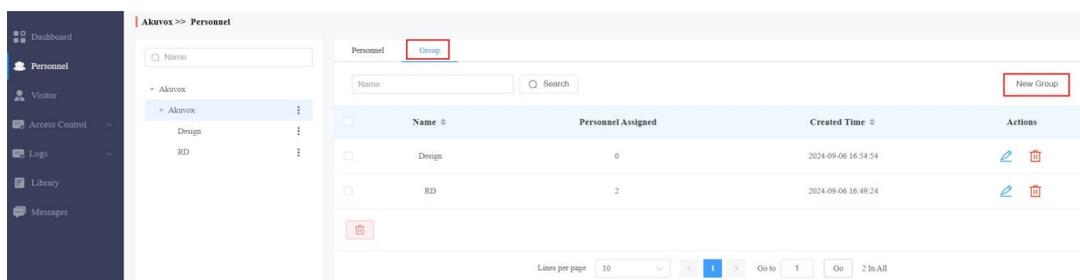
No.	Modules	Description
1	Dashboard	You can have a quick grasp of the company information.
2	Personnel	You can manage groups and personnel.
3	Visitor	You can create access credentials for visitors and couriers.
4	Access Control	<p>The module contains:</p> <ul style="list-style-type: none"> • Access Group: Define the schedule that limits entry and exit. • Holiday: Define the holidays that limit entry and exit. • Area Restrictions: Set the anti-passback rules for access control.
5	Logs	Check various logs including door logs, call history, captured images, and alarm records.
6	Attendance	Set up the attendance for the company.
7	Library	The storage of PIN codes and RF cards for quick and integrated management.
8	Messages	Create and send messages to specific personnel.

Groups Management

You can add, edit, and rename groups in companies.

Add/Edit Groups in a Company

1. On the Personnel module, click  next to the desired company name and click **+New Group**. Or, you can click **Group** in the target company directory and click **New Group**.



2. Enter the group name.

New Group
✕

* Group Name

3. Click Submit.

You can click to edit the desired group and its settings. See the description of each item in the below chart.

Akuvox >> Personnel
Personnel Group

- ✖ Akuvox
- ✖ Akuvox
 - Design
 - RD

Name	Personnel Assigned	Created Time	Actions
Design	0	2024-09-06 16:54:54	
RD	2	2024-09-06 16:49:24	

Lines per page

x

Go to

Go
2 In All

Basic Info

* Group Name

Settings

How to display on Directory ⊙

Immune to Anti-Passback ⊙

Accessible Floors

Please set the accessible floors for specific buildings.

-

Access Group Now

Selected(2): Full Access Ak

<input checked="" type="checkbox"/>	Name	Doors	Repeats	Time Duration
<input checked="" type="checkbox"/>	Ak	Door-R29 - Relay1	Daily	16:42:56 - 20:54:59
<input checked="" type="checkbox"/>	Full Access	All Doors	Daily	00:00:00 - 23:59:59

Submit

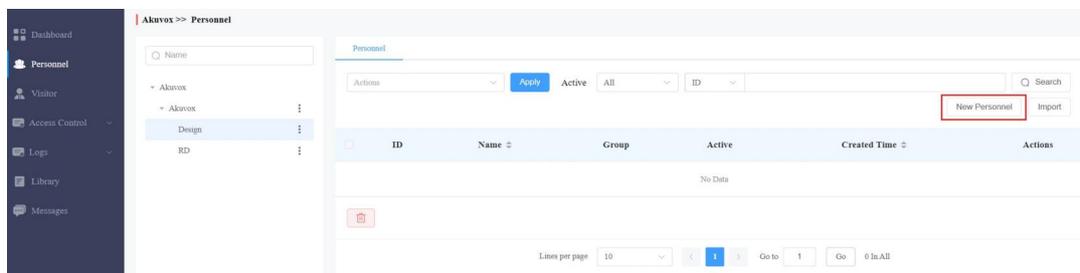
No.	Settings	Description
1	Group Name	Name the group.
2	How to Display on Directory	<p>Set the directory display.</p> <ul style="list-style-type: none"> Do Not Display: Neither display the group nor the personnel in it. Display as Group Only: Only display the group name. <ul style="list-style-type: none"> Sequence Call: You can set three sequence call numbers. When tapping the Group to call, the numbers will receive calls in order. Display Personnel Only: Personnel will all be displayed but not the group name.
3	Immune to Anti-passback	When enabled, the personnel in this group will not be limited to the anti-passback rules .
4	Accessible Floors	Set the accessible floors. The personnel can take lifts to the specified floors using access control credentials. You can select 10 floors in a building at maximum.
5	Access Group	Select the access control schedule . You can click New to create a new access group.

Personnel Management

You can add personnel one by one or in a batch to a company.

Add Personnel One by One

1. On the Personnel module, click **New Personnel** in the target group directory.



2. Enter the personnel's information and set up relevant settings. See the description of each item in the below chart.
3. Click **Next** to set up the access control credentials.
 - **PIN:** Enter the PIN code.
 - **RF Card:** Enter the RF card code.
 - **Face ID:** Upload the front face photo in JPG, PNG, or BMP format.
 - **License Plate:** Enter the number that a third-party LPR camera can identify.
 - **UHF Card:** Enter the card code that the Akuvox device ACR-CRP12 can identify.
 - **Long-term Vehicle:** It is enabled by default. If disabled, set when the vehicle can enter and exit the parking lot.

1

2

Credentials

Information

* Group

Design × [New Group](#)

* First Name

* Last Name

* ID

Email

Mobile Number

+1

Display in Directory [?](#)

SmartPlus Intercom Feature

Set Valid Time [?](#)

Allow User to Create QR Code

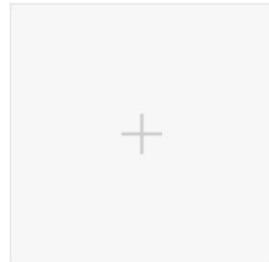
[Next](#)

Access Type

PIN

RF Card

Face ID



License Plate

License Plate

UHF Card [?](#)

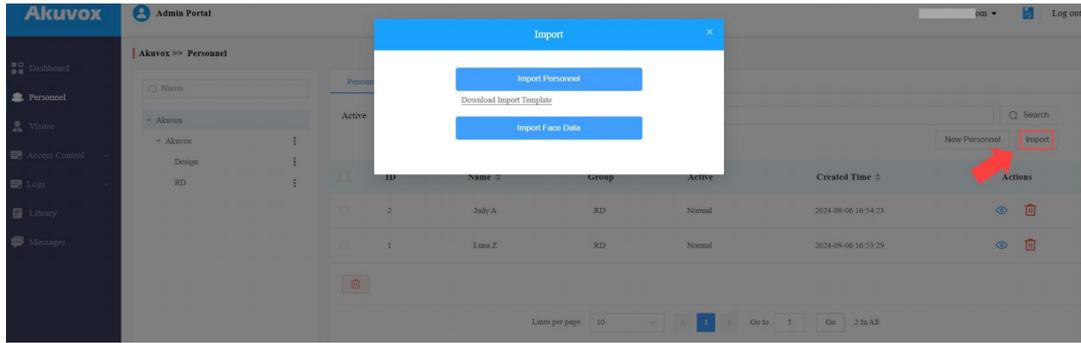
Long-term Vehicle

No.	Item Name	Description
1	Group	Select the group of the personnel. You can click New Group to create a group.
2	First Name	Enter the user's first name.
3	Last Name	Enter the user's last name.
4	ID	Enter a unique ID number for the user.
5	Email	Enter the user's email.
6	Mobile Number	Enter the user's mobile phone number.
7	Display in Directory	<p>Set whether to display the personnel's name on the door phone's contacts list.</p> <p>Note:</p> <ul style="list-style-type: none"> • If Do Not Display is selected on the group editing interface, the personnel will not be displayed. • When the SmartPlus Intercom Feature is disabled, this setting is not valid.
8	SmartPlus Intercom Feature	If enabled, the user is allowed to use the SmartPlus App.
9	Call Type	<p>When the SmartPlus Intercom Feature is enabled, set the Call Type.</p> <ul style="list-style-type: none"> • SmartPlus and indoor monitors/guard phones: When making calls to the personnel on a door phone, the personnel's SmartPlus App and indoor monitors or guard phones will receive the call. • Indoor monitors/guard phones with SmartPlus as backup: When making calls to the personnel on a door phone, the personnel's indoor monitors/guard phones will receive the call first. If the call is not answered, it will be made to the SmartPlus App.
10	Set Valid Time	Limit the personnel from opening doors and logging into the SmartPlus App in a certain period. This setting has the highest priority over other access permission settings.
11	Start Time - End Time	When Set Valid Time is enabled, specify the time range.
12	Allow Users to Create QR Code	Set whether personnel can issue temporary QR codes for visitors or couriers on their SmartPlus App.

Add Personnel in a Batch

You can import a batch of personnel data to a company for quick setup.

1. On the Personnel view, click **Import** in the target company directory.
2. Download and open the template. Click **Import Personnel** to upload the file after editing it and click **Import Face Data** to upload the face photos. Please follow the upload instructions on the pop-up window.



In the template, you can see the instructions by moving the mouse cursor to a specific column name.

See the description of each item in the below chart.

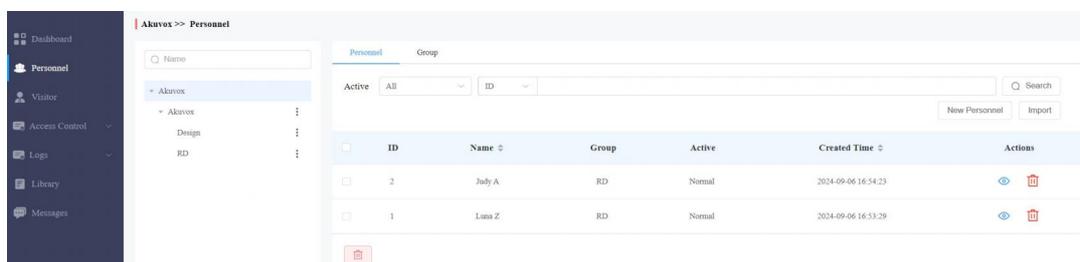
A	B	C	D	E	F	G	H	I
Group	FirstName	LastName	ID	Email	MobileNumber	TelephoneCallingCode	Smartplus Intercom Feature	CallType
J	K	L	M	N				
RF Card	PIN	License Plate	UHF Card	Access Group ID				

No.	Column Name	Description
1	Group	The group of the personnel.
2	First Name	The first name of the personnel.
3	Last Name	The last name of the personnel.
4	ID	Assign a unique ID to the personnel.
5	Email	The email address of the personnel that is used to receive SmartPlus App-related emails.
6	Mobile Number	The mobile phone number of the personnel.
7	Telephone Calling Code	The telephone code for phone calls. For example, the code is 1 for the United States.
8	SmartPlus Intercom Feature	If enabled, the user is allowed to use the SmartPlus App. 0: Disabled; 1: Enabled.
9	Call Type	Set which devices can receive a call. For example, if you select 0, the SmartPlus App will receive the call first, then the indoor monitor or the guard phone. 0: SmartPlus and indoor monitors/guard phones; 1: Phone and indoor monitors/guard phones; 2: SmartPlus and indoor monitors/guard phones, with phone as backup; 3: Indoor monitors/guard phones with SmartPlus as backup; 4: Indoor monitors/guard phones with phone as backup; 5: Indoor monitors/guard phones with SmartPlus as backup, and finally the phone.
10	RF Card	The RF card code is used to open doors. If one user has multiple cards, separate the codes by “;”.
11	PIN	The PIN code is used to open doors. The length should be within 2 to 8 digits.
12	License Plate	Fill in the license plate information, multiple plate codes separated by “;”. You can add up to 5 codes.
13	UHF Card	Fill in the UHF card code, multiple plate codes separated by “;”. You can add up to 5 codes.
14	Access Group ID	Assign the access group ID to the user.

Edit/Delete Personnel

You can edit and delete the personnel on the Personnel module.

- Click  to delete the personnel.
- Click  to view and edit the personnel's information.



Change the access settings and click **Edit** to modify the personnel's information.

Information

Name: Luna Z
 ID: 3242
 Group: 1
 Email: [Redacted]
 Mobile Number: --
 Display in Directory: On
 SmartPlus Intercom Feature: On
 Landline Number: --
 Call Type: --
 Valid Time: --

Access Type

PIN RF Card Face ID License Plate

PIN	Created By	Created Time	Action
123456	Admin	2025-04-11 13:49:48	
536423	Property Manager	2025-04-10 15:28:17	

Access Group Management

The Access Group module allows you to create an inventory of ready-made access control schedules, which can be readily pulled out and applied for the door access control, targeting specific groups and personnel.

Create an Access Group

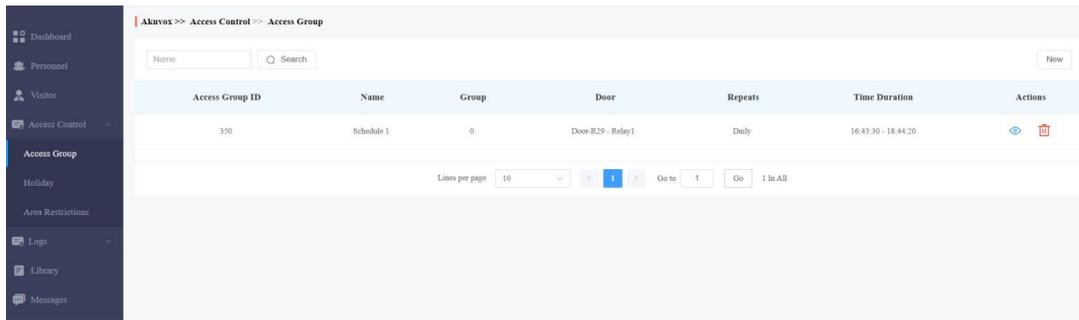
1. On the Access Control module, click Access Group. Click **New** to create a new access group.

2. Name the access group and select the Repeats mode from Daily, Weekly, and Never. Daily and Weekly means the schedule will repeat every day and week.
3. Specify the time within which users can open doors with their credentials.
4. Check the relay to be triggered.

5. Click Submit.

Edit/Delete Access Groups

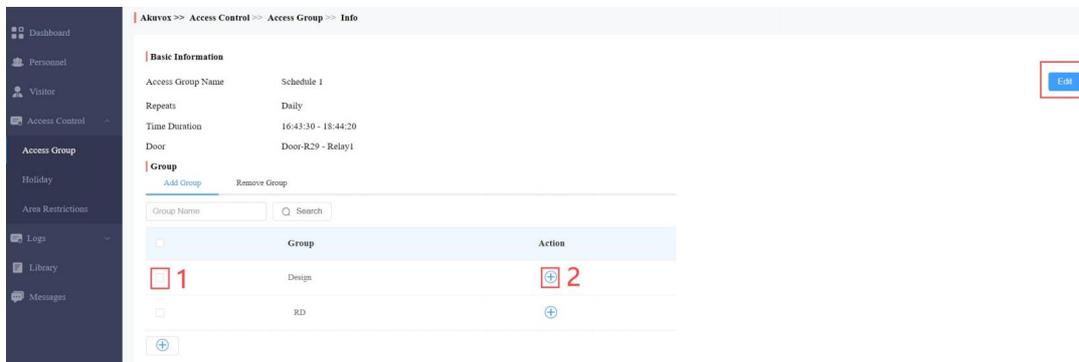
1. On the Access Group interface, click of the target access group to edit its settings and click to delete the access group.



2. On the Access Group's Info interface, you can:

- check the access group's information.
- apply the schedule to specific groups by checking the groups and clicking . You can quickly find the desired group by entering the group name.
- remove the schedule that applies to the group by checking the group and clicking .

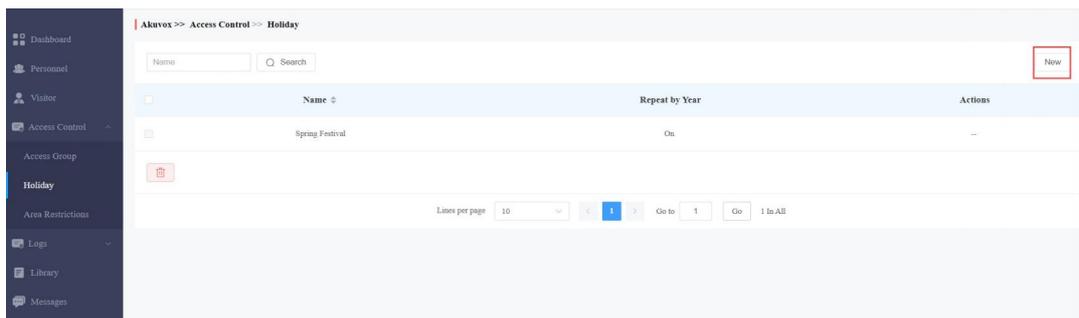
3. Click **Edit** on the right to modify the access group's settings including name, repeats mode, and relays.



Holiday Access Control

You can define the holidays when personnel cannot open doors to enhance access control security.

1. On the Access Control module, click **Holiday** and click **New** on the right.

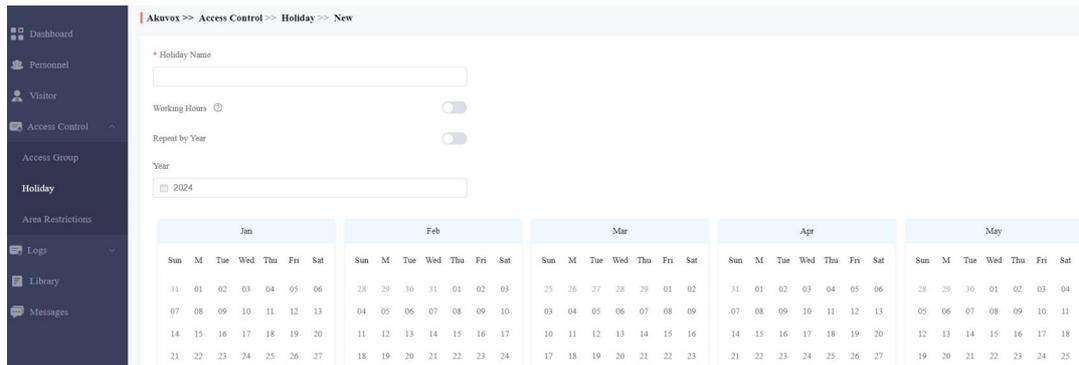


2. Enter the holiday name.

3. You can set the **Working Hours** to allow authorized personnel to open doors. When enabled, specify the time.

4. You can enable **Repeat by Year** to repeat the schedule every year.

5. Select the year and day(s) of the holiday schedule.

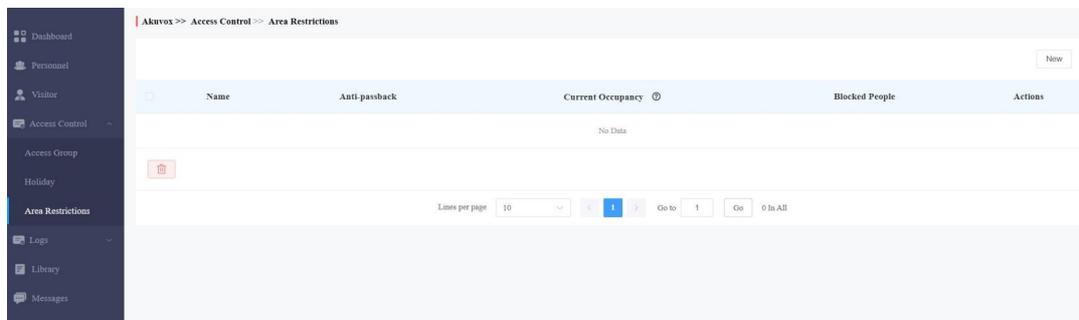


6. Click Submit.

Area Restrictions

This feature strictly controls the entry and exit of users. Users can only enter and exit the specific area through the designated doors.

1. On the Access Control module, click **Area Restrictions**.
2. Click **New** on the right to set up the restriction rule. See the description of each column in the below chart.



3. Enter the area name.
4. Select the entry and exit doors. With anti-passback disabled, there is no strict control over users exiting through the exit door. Users can exit through the entry door.
5. When the anti-passback feature is enabled, users must first enter, and then exit the area through designated doors.

Note

- Anti-passback also prohibits users from entering the area by following others. Users can only use their credentials to open the entry and exit doors once respectively.
- For example, if the user follows someone else through the door, the next time he/she cannot swipe his/her card to open the Entry/Exit door.

- a. Set the time when the anti-passback feature is effective.
- b. Select the action taken by the door phone when the user uses credentials to open the entry or exit door twice.

-Deny Access: The user cannot open the door.

-Log violations only: The door can be opened and the door opening will be recorded in the door log.

3. Set the **User Timeout** within which users cannot open the same door twice. Only after the time limit, can the user open the door again.

* Area Name

* Entry Doors

* Exit Doors

Anti-passback

Schedule [?](#)

When Re-entry or Re-exit [?](#)

Deny Access Log violations only

User Timeout [?](#)

No.	Column Name	Description
1	Name	The area name
2	Anti-Passback	Display whether the anti-passback feature is enabled.
3	Current Occupancy	Display the number of personnel entering and exiting the area, only effective when the anti-passback feature is enabled.
4	Blocked People	Display the number of personnel and couriers that are denied access in the area. It is only effective when the anti-passback feature is enabled and Deny Access is selected as the action for When Re-entry or Re-exit .
5	Actions	You can edit the rule or remove it.

Attendance

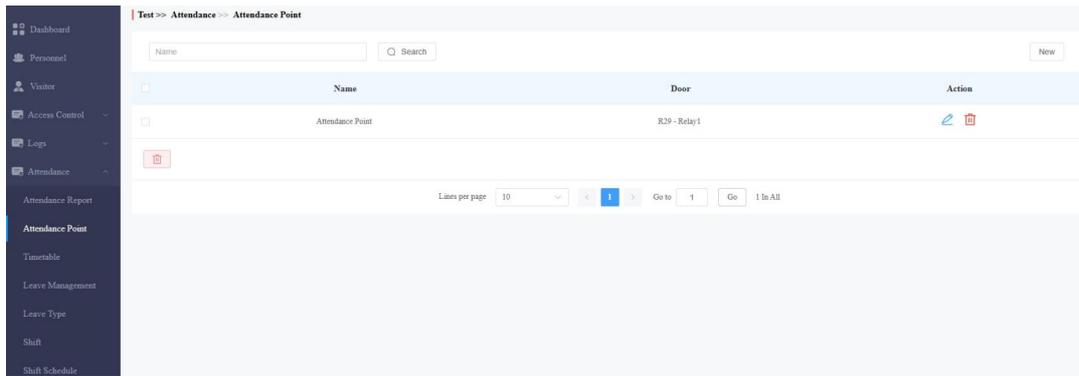
The SmartPlus Cloud version 7.0.1 brings the attendance feature. You can:

- set up independent attendance for each company;
- designate specific device relays as the attendance points;
- flexibly make timetables and schedule shifts;
- record leaves and attendance easily.

Select Attendance Points

You can select specific relays of door phones/access control terminals as the attendance points. Every successful relay trigger means a clock-in/out.

1. On the **Attendance > Attendance Point** module, click **New** on the right.



2. Name the attendance point.
3. Select the door phone's relay.

Test >> Attendance >> Attendance Point >> New

* Attendance Point Name

* Door

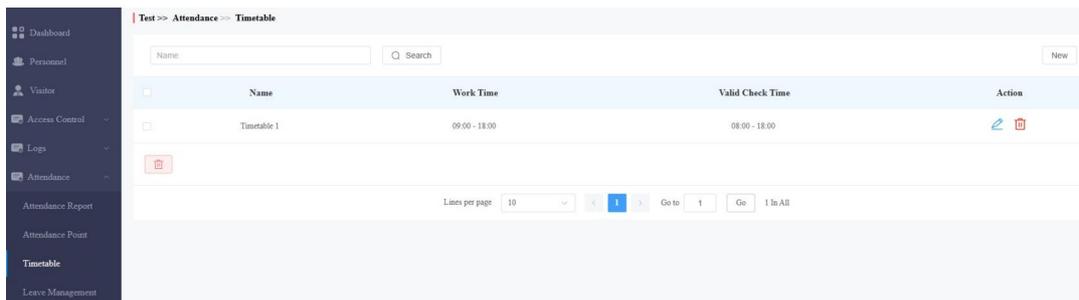
[Submit](#)

4. Click Submit.

Set up Timetables

There are two timetable modes, fixed and flexible. You can choose the mode based on the company's working schedule.

1. On the **Attendance > Timetable** module, click **New** on the right.



2. Name the timetable.
3. Select the timetable template type:
 - Fixed: Employees commute at fixed times like a 9-to-5.
 - Flexible - Free: Employees work a certain number of hours without clocking in and out at fixed times.

* Timetable Name

Template Type 

Schedule 1 

* Start Work Time

* End Work Time

* Valid Check Time 

 -

Auto Deduct Break Time

Break Time

 -

[+ Add Schedule](#)

Allow Late Arrival(Minutes) 

Allow Early Out(Minutes) 

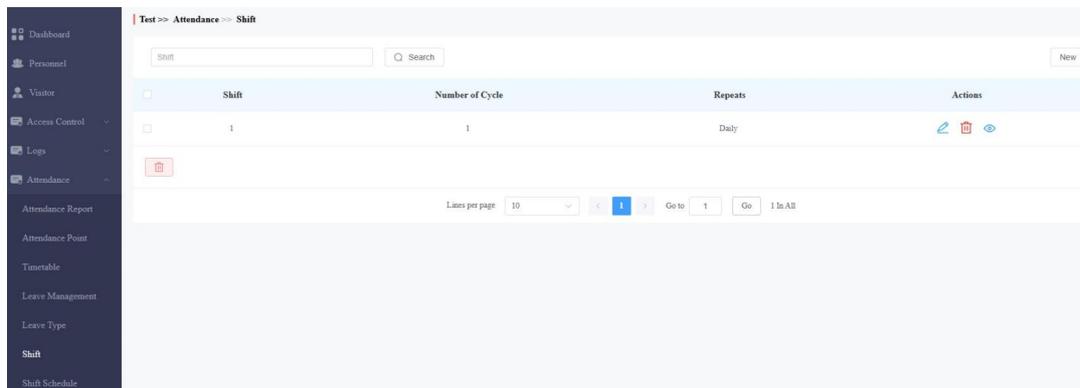
[Submit](#)

Fixed Timetable	
Item Name	Description
Schedule 1-3	You can specify up to three working periods. The working hours can span over two days such as from 6:00 p.m. to 7:00 a.m. the next day.
Valid Check Time	Employees can only clock in/out within this period.
Auto Deduct Break Time	When enabled, you can specify a break time. When calculating the total working hours of employees, the system automatically subtracts the break time.
Allow Late Arrival(Minutes)	If late arrivals are allowed in the company, specify the time. Employees will not be recorded as tardy in the attendance report if the time they are late does not exceed this limit.
Allow Early Out(Minutes)	If early out is allowed in the company, specify the time. Employees will not be recorded as leaving early in the attendance report if the time they leave early does not exceed this limit.
<p>Example: If you set the start time to 8:00 a.m., the end time to 5:00 p.m., the valid check time from 7:00 a.m. to 6:00 p.m., the break time from 12:00 a.m. to 1:00 p.m.</p> <p>Employees can only clock in after 7:00 a.m. and out before 6:00 p.m. They can have a lunch break from 12:00 a.m. to 1:00 p.m.</p>	
Flexible - Free	
Item Name	Description
Working Hours Per Day	Specify the working hours of employees.
Start Time of Timetable	Specify the time after which employees can clock in.
<p>Example: If you set the working hours to 8 hours, and the start time to 7:00 a.m. Employees can clock in after 7:00 a.m. and cannot start clocking out until 3:00 p.m. Otherwise, they will be recorded as early leave.</p>	

Set up Shifts

You can decide how to repeat the timetables in one day, a week, or a month by setting up shifts.

1. On the **Attendance > Shift** module, click **New** on the right.



2. Select the repeat mode.
 - Daily: The timetable is effective immediately.
 - Weekly: Arrange timetables for a week.
 - Monthly: Arrange timetables for a month.
3. Select the **Number of Cycle**. You can select 31 days, 52 weeks, or 12 months.
4. Click the desired timetable. The blue background color indicates it is chosen.
5. Click the desired date and the timetable name will display.

* Shift Name

Timetable ⓘ

Name

Repeats Number of Cycle

Name	Work Time	Valid Check Time
Timetable 1	09:00 - 18:00	08:00 - 18:00

Cycle	Time
1	Timetable 1

Lines per page Go to 1 In All

6. Click Submit.

Arrange Shifts to Personnel

You can arrange the configured shifts for personnel.

1. On the Attendance > Shift Schedule interface, click New.

Test >> Attendance >> Shift Schedule

Group

Personnel ID	Personnel	Group	Shift	Valid Time	Action
123123	Luna Z	1	1	2024-11-25 - 2024-11-28	<input type="button" value="edit"/> <input type="button" value="delete"/>

Lines per page Go to 1 In All

2. Select the shift type. The temporary type has higher priority over the normal. It can be chosen when arranging for personnel to work overtime temporarily.
3. Select the personnel.
4. Select the shift. You can click  to view the shift.
5. Select the Valid Time within which the shift schedule is effective.

Type ⓘ

* Personnel

Alternative

1

1 1

Luna Z

Selected (1)

ID	Name	Group	Action
123123	Luna Z	1	<input type="button" value="delete"/>

* Shift

* Valid Time ⓘ

-

6. Click Submit.

After arranging shifts, you can modify or delete them by clicking  and  respectively.

Company: New

<input type="checkbox"/>	Personnel ID	Personnel	Group	Company	Shift	Valid Time	Action
<input type="checkbox"/>	123123	Luna Z	1	Test	1	2024-11-26 - 2024-11-29	 



Manage Leave Type

You can add, edit, and delete various leave types for leave management.

On the **Attendance > Leave Type** module, you can check the system-generated leave types which cannot be modified or deleted.

1. Click **New** to add a new one.

Test >> Attendance >> Leave Type

Leave Type New

<input type="checkbox"/>	Leave Type	Actions
<input type="checkbox"/>	Others	-
<input type="checkbox"/>	Business	-
<input type="checkbox"/>	Funeral Leave	-
<input type="checkbox"/>	Annual Leave	-
<input type="checkbox"/>	Child Care Leave	-
<input type="checkbox"/>	Maternity Leave	-
<input type="checkbox"/>	Paternity Leave	-
<input type="checkbox"/>	Sick Leave	-
<input type="checkbox"/>	Casual Leave	-



Lines per page: 10 < 1 > Go to 1 Go 9 In All

2. Name the leave type.

New Leave Type ×

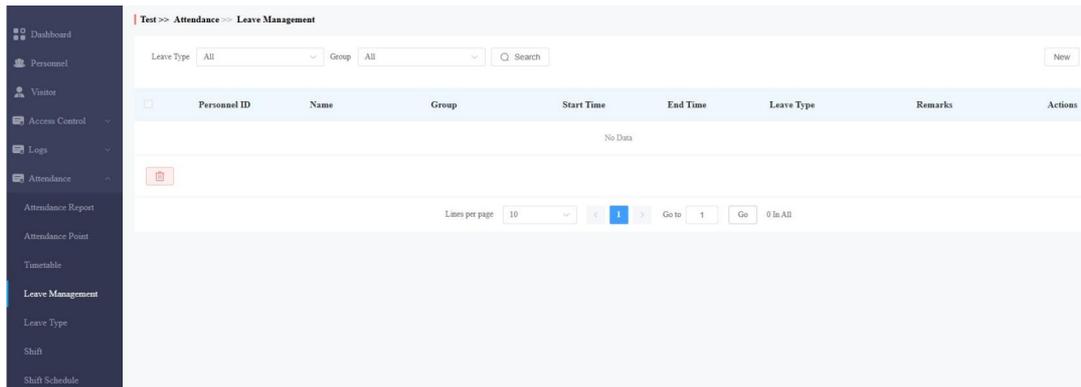
* Leave Type

3. Click Submit.

Manage Leaves

You can manage leaves and check leave reports on the **Attendance > Leave Management** module.

1. Click **New** on the right.



2. Search for or select the personnel.
3. Select the **Leave Type**.
4. Set the **Leave Time**.
5. You can add some remarks to the leave.

* Personnel

Alternative

▶ 1

Selected (0)

ID	Name	Group
No Data		

Leave Type

Casual Leave

* Start Time

🕒 2024-11-26 08:00

* End Time

🕒 2024-11-26 23:59

Remarks

0 / 255

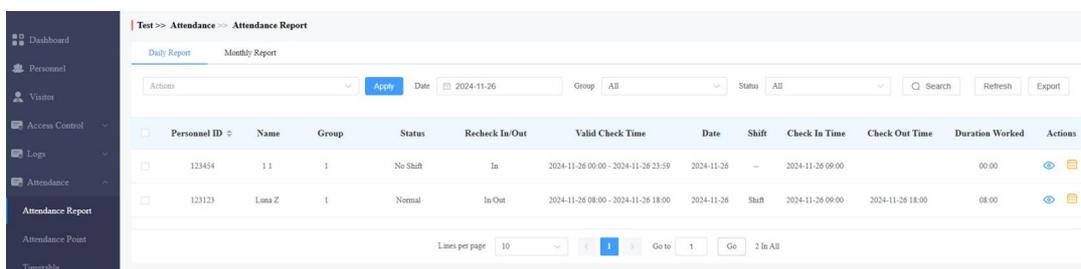
Submit

6. Click Submit.

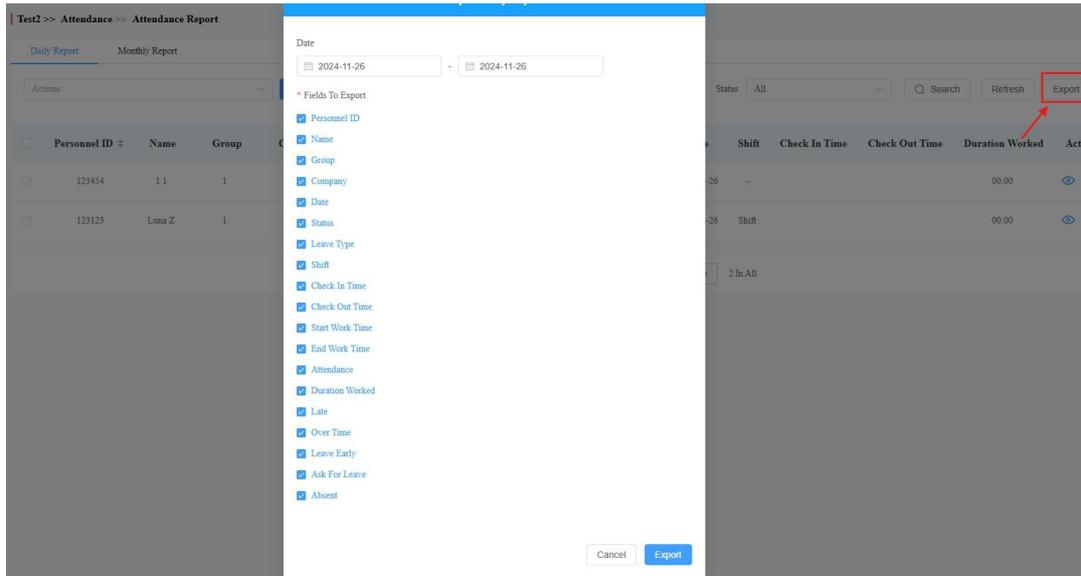
Check and Export Attendance Reports

New attendance records are generated during off-peak hours each day and updated each time attendance changes.

On the Attendance > Attendance Report module, you can check the latest daily or monthly reports by clicking Refresh on the right.



Click **Export** on the right to download the report. You can select items to be exported and define the period.



Daily	
Item Names	Description
Personnel ID	Display the personnel ID.
Name	Display the personnel name.
Group	Display the group of the personnel.
Status	Display the following status: Normal, Absent, Late, Leave Early, Ask For Leave, Holiday, and/or No Shift.
Recheck In/Out	Display the attendance correction records. See details in the Attendance Correction section.
Valid Check Time	Display the period within which employees should clock in/out.
Date	Display the date.
Shift	Display the shift name.
Check In Time	Display the clock-in time.
Check Out Time	Display the clock-out time.
Duration Worked	Display the working time precise to minutes. 10:00 means 10 hours.
Actions	<p> : Click to view the monthly report in a graphical form.</p> <p> : Click to perform attendance correction.</p>

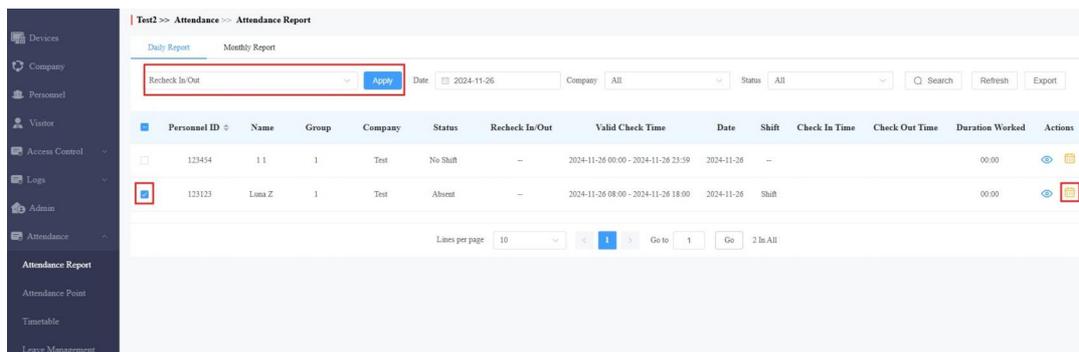
Monthly	
Item Names	Description
Personnel ID	Display the personnel ID.
Name	Display the personnel name.
Group	Display the group of the personnel.
Month	Display the month.
Duration Worked	Display the working time precise to minutes. 10:00 means 10 hours.
Over Time	Display the overtime precise to minutes. -10:00 means 10 hours.
Late	Display the times of being late.
Absent	Display the times of being absent.
Ask For Leave	Display the times of asking for leave.
Actions	 : Click to view the monthly report in a graphical form.

Attendance Correction

When employees work on time but forget to clock in/out, you can correct the attendance for them.

In this case, the Status column will display **Absent** and the **Recheck In/Out** column display “—”.

1. Check a log and select **Recheck In/Out** in the action box.
2. Click **Apply**. Or, you can click  of the target log.



3. Correct clock-in and/or clock-out.



4. Click **Submit**. The Status will change to Normal.

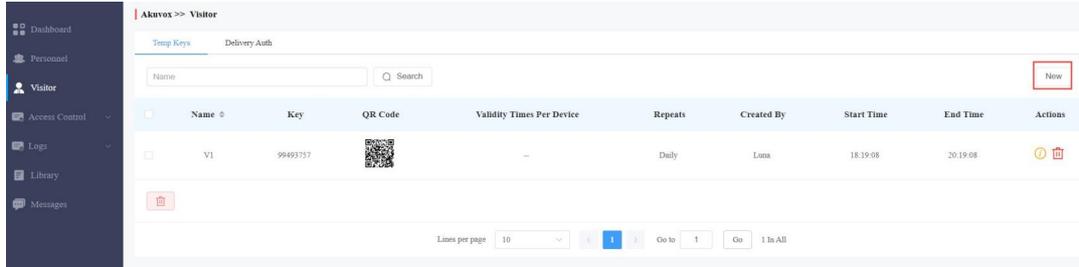
Visitor Management

You can set up access credentials for visitors and delivery personnel.

Access Credentials for Visitors

You can create temporary PIN codes along with QR codes for visitors, set the time when the credentials are valid, and select the door to be opened.

1. On the Visitor module, click **New** on the right.



2. Enter the visitor's name.
3. [Optional]Set a unique ID for the visitor.
4. Specify the time within which visitors can open doors by selecting the Repeats mode from Daily, Weekly, and Never.
Daily and Weekly means the schedule will repeat every day and week.
5. Set the **Validity Times Per Device** when you select the **Never** Repeats mode.
For example, if you enter 1 and check three door phones, the visitor can use the credential to open doors three times.
In other words, the validity times of credentials = Validity Times Per Device x The number of door phones selected.
6. Enter the visitor's email address in the Delivery Method to receive the temporary key.
7. Check the door(s) to be opened by the visitor.

* Name

ID Number

Repeats
Never

* Begin Time

* End Time

* Validity Times Per Device

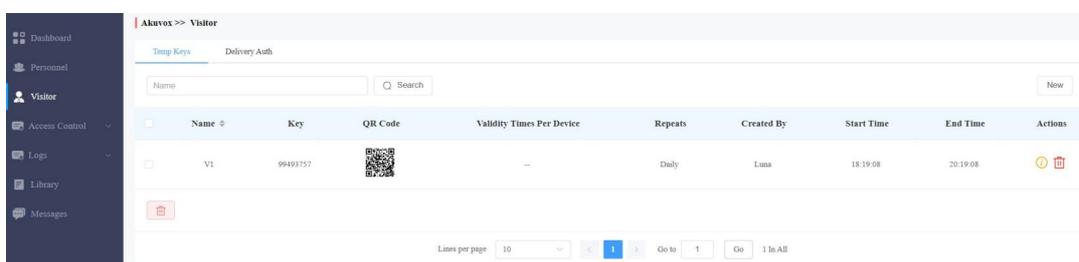
Delivery Method

* Door

Location	Device Name	MAC	Status	Relay
Building A	Door-R29	0C11050073D9	●	<input type="checkbox"/> Relay1

8. Click **Submit**.

After creating the temp key, you can check the details of the temp key by clicking  and delete it by clicking .



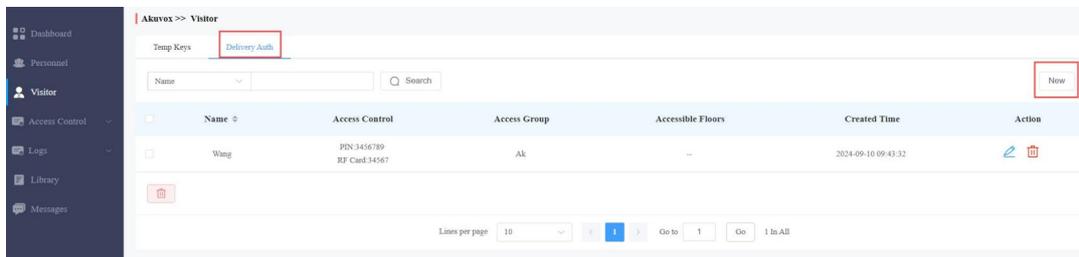
On the temp key's information interface, you can click **View Door Logs** to check the door-opening record.

Name	V1
ID Number	--
Created By	Luna
Key	99493757 View Door Logs
Repeats	Daily
Start Time	18:19:08
End Time	20:19:08

Access Credentials for Delivery Personnel

You can create PIN codes and RF card credentials for delivery personnel, with which they can access the designated place such as the package room.

1. On the Visitor module, click **Delivery Auth** and click **New** on the right.



2. Enter the deliveryman's name.
3. Enter the PIN code and/or the RF card code. The PIN code should be within 2 to 8 digits not starting with "9".
4. Set the accessible floors. The deliveryman can take lifts to the specified floors using access control credentials. You can select 10 floors in a building at maximum.
5. Check the schedule for when the deliveryman can open the door. You can also click **New** to create a new schedule.

* Name

PIN

RF Card

Accessible Floors
Please set the accessible floors for specific buildings.
 -

[+ Add](#)

* Access Group [New](#)

Selected(0):

Name	Doors	Repeats	Time Duration
Schedule 1	Door-R29 - Relay1	Daily	16:43:30 - 18:44:20

[Submit](#)

6. Click **Submit**.

After creating the credential, you can modify it by clicking  and delete it by clicking .

Akuvox >> Visitor

Temp Keys Delivery Auth

Name Search

	Name	Key	QR Code	Validity Times Per Device	Repeats	Created By	Start Time	End Time	Actions
<input type="checkbox"/>	V1	99493757		--	Daily	Luna	18:19:08	20:19:08	

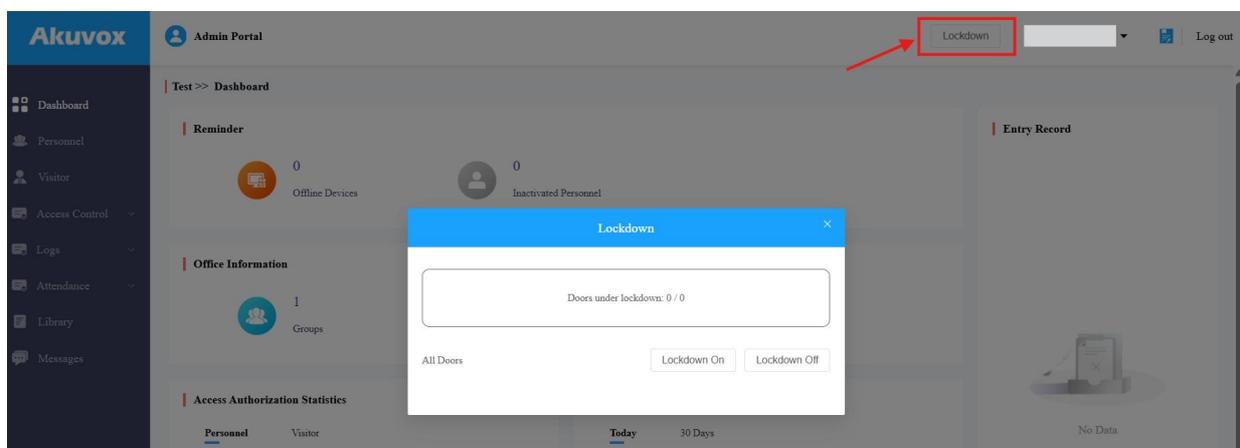
Lines per page: 10 Go to: 1 1 In All

Lockdown

The lockdown feature keeps a door locked. It can be used to keep threats out in dangerous situations.

Doors under lockdown cannot be opened by common access methods such as users' credentials and exit button.

1. Click **Lockdown** at the top of any interface.
2. Click **Lockdown On** to lock all doors; click **Lockdown Off** to release all doors.



When users try to open doors in lockdown, devices with screens will display "Property Under Lockdown" and announce alarm; devices without screens will shine blue indicator light and announce alarm.

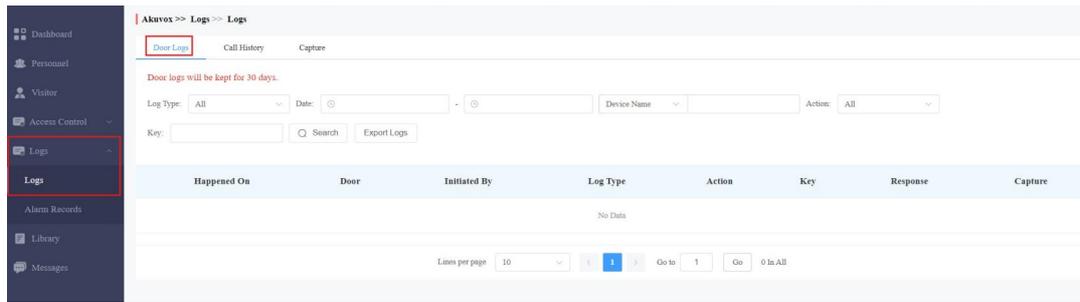
Logs

You can check and export door logs, call history, images captured, arming alarm, door opened timeout, tamper alarm, and break-in alarm logs in the Logs module.

Door Logs

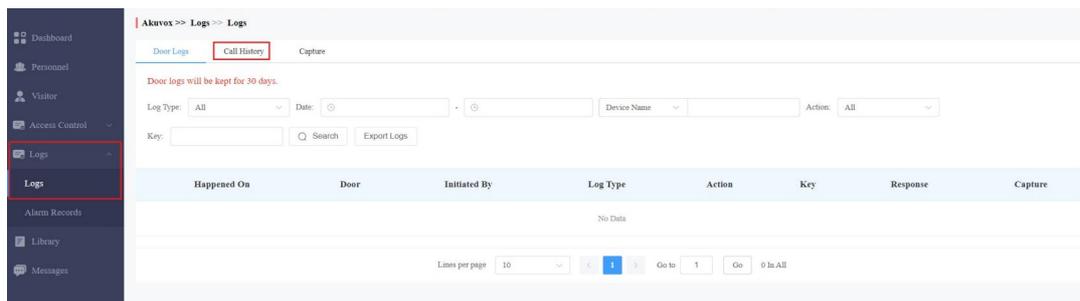
Door logs have 7 types. You can narrow your log check by the specific time range with parameters: **Device Name**, **Initiated by**, **Access Methods**, and **Company** for the targeted search.

- All: Display all door logs;
- Call: Display the SIP/IP-based calls initiated on the door phone, indicating when, where, and to whom the calls are made.
- Door Release: Display when, where, and by whom the door openings are made (be it failure or success).
- Entry: Display the valid door-opening records of entering without disobeying the area restriction rules.
- Exit: Display the valid door-opening records of exit without disobeying the area restriction rules.
- Entry Violation: Display the door-opening records of entering that violate the area restriction rules.
- Exit Violation: Display the door-opening records of exits that violate the area restriction rules.



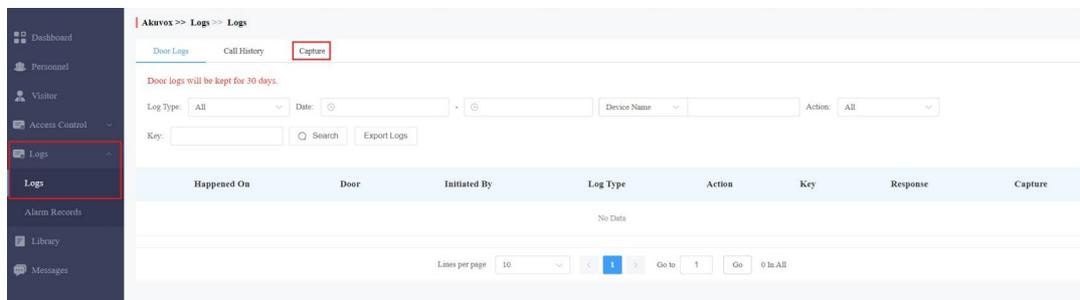
Call Logs

You can check when and by whom the SIP calls are made and received. Moreover, you can set the time range or enter the caller or receiver to check the targeted call information.



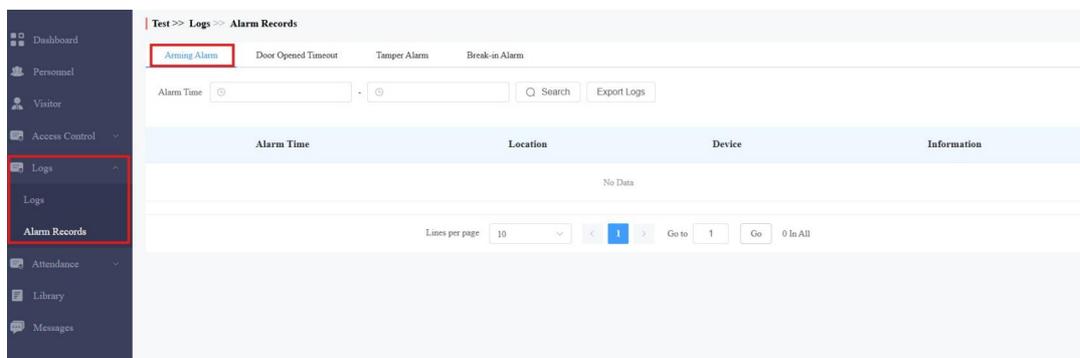
Captured Images

Image capturing is either initiated manually by users or by the property management staff. You can check when, where, how, and by whom the images are captured. You can click the image in the Capture column to see a larger picture.



Arming Alarms

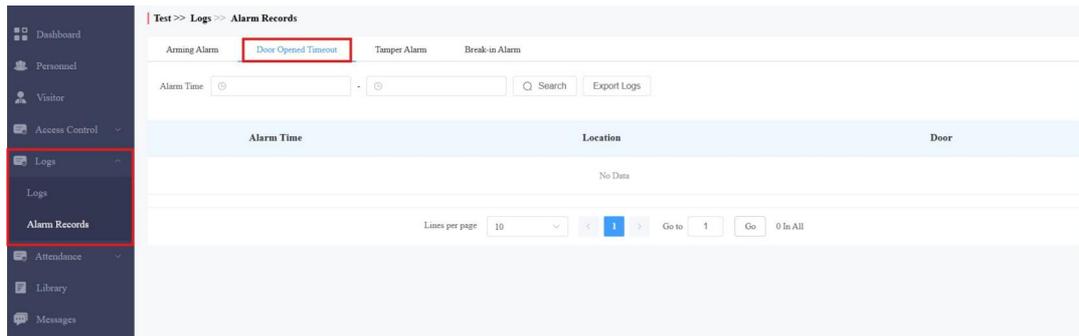
You can check the alarm logs in the sub-module Alarm Records of Logs. Narrow the search by entering a specific time.



Door Opened Timeout Logs

When the door-opening time exceeds a certain limit, the alarm will be triggered and recorded.

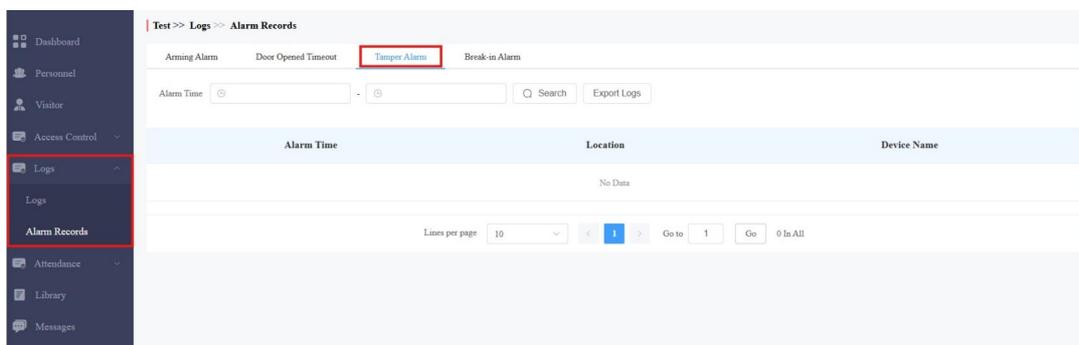
You can check the logs in the sub-module Alarm Records of Logs. Narrow the search by entering a specific time.



Tamper Alarm

When the device's **tamper alarm** is triggered, the alarm will be recorded on the cloud.

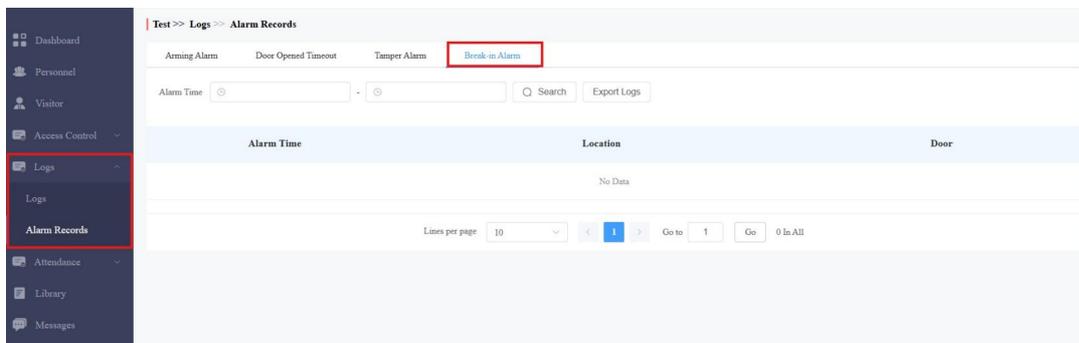
You can check the logs in the sub-module Alarm Records of Logs. Narrow the search by entering a specific time.



Break-in Alarm

When someone forcibly opens doors, the **break-in alarm** will be triggered and recorded on the cloud.

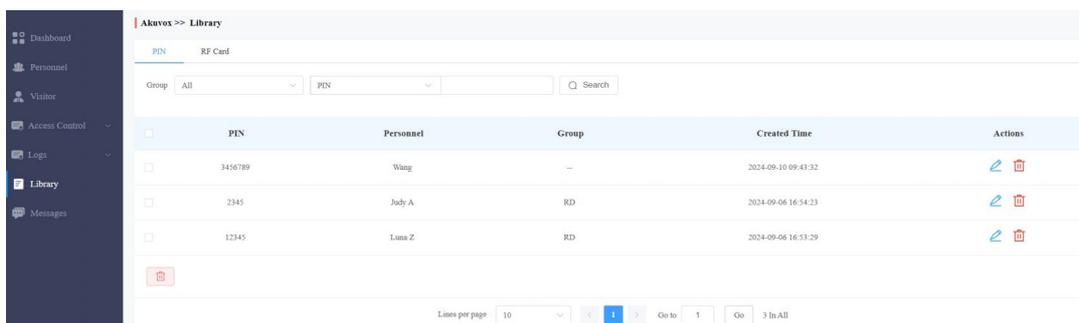
You can check the logs in the sub-module Alarm Records of Logs. Narrow the search by entering a specific time.



Library

You can check, modify, and delete all types of created PIN codes and RF Cards conveniently at one stop.

On the Library module, click  to modify the PIN code or RF card code. Click  to remove the code.

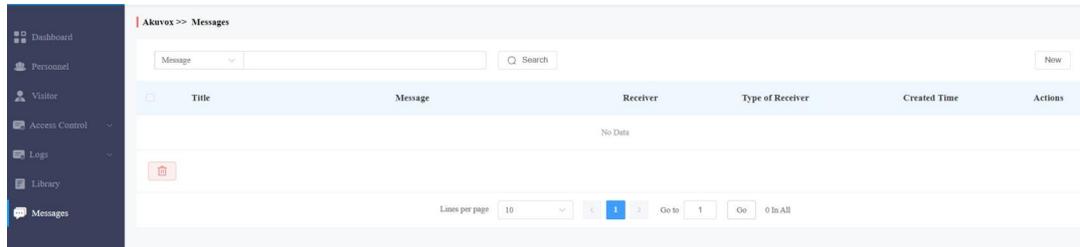


Messages

You can create, send, and check messages.

You can create one-time messages or reusable message templates for your convenience.

1. On the Messages module, click **New** on the right.



2. Enter the message title and content directly to create one-time messages. Select the receiver type.

To create reusable message template(s), you can click **Add a Template** and enter the template name, title, and content.

You can edit or delete the template after creating it.

3. Select the personnel to receive the message.

4. Click **Submit**.

After the message is created, you can click  to check the message details and click  to remove it.

Contact Us

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We highly appreciate your feedback about our products.

